ABSTRACT

DEVELOPMENT OF STANDARD OPERATING PROCEDURE FOR GOVERNMENT ADMINISTRATION OF REGULAR AND PREFERRED PROMOTION SERVICE AT REGIONAL CIVIL SERVICE AGENCY OF SOUTH SULAWESI PROVINCE

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Promotion is a type of reward offered to civil servants. There are various forms of promotions, each with its own set of management practices. The objective of this study was to provide Standard Operating Procedures for Government Administration (SOP AP) Management of Regular and Preferred Promotion Services at the BKD of South Sulawesi Province.

The data collected through observation, interviews, and document review. Qualitative and quantitative data are the sorts of data collected, processed, and used to develop SOP AP documents. Before being used, the data was confirmed using three triangulation techniques: methodological, data, and theory triangulation.

The research findings are the SOP for AP Management of Regular and Preferred Promotion Services at the BKD of South Sulawesi Province, which are organized according to the principles and stages of preparing the AP SOP that have been regulated, while also taking into account existing laws and regulations.

Keywords: Development of Standard Operating Procedures for Government Administration (SOP AP), Promotion, Regular & Preferred, Procedure, Service Management

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