ABSTRACT

***CREATING THE STANDARD OPERATING PROCEDURE (SOP) IN THE PROCUREMENT DIVISION OF* PT INDONESIA POWER UPDK TELLO.**

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Public service is the successful benchmark of task implementation and the measurement of governance performance through bureaucracy. This research was conducted in PT Indonesia Power UPDK Tello *in the Procurement Division. The identified issue in the Procurement division is the transition from holding to sub holding namely from* PT PLN Persero UPDK Tello *into* PT Indonesia Power UPDK Tello. *The aim of this research is to reorganize the Standard Operating Procedure (SOP) in the Procurement Section of* UPDK Tello *after the transition. The works which are standardized include the creating and negotiating contracts, the failed procurement and creating contract amendments.*

This research applied a qualitative method. It suggests that with the existence of Standard Operating Procedure (SOP), the works in the Procurement Division of UPDK Tello *in* PT Indonesia Power UPDK Tello *can be done according to the Standard Operational Procedure (SOP) that has been created. It is also expected that the Standard Operating Procedure (SOP) can be a reference in the work implementation so it can run well and properly.*

Keywords: SOP, Procurement, Indonesia Power, PLN

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